




CABOT SCHOOL BUILDING COMMITTEE (CSBC) + DESIGN REVIEW COMMITTEE (DRC)				MEETING MINUTES	
Newton North High School, Room 132			<b>APPROVED</b> <b>8/31/17</b>		
March 9, 2017					
6:00PM					
<b>ATTENDEES:</b>					
NAME	ASSOC.	PRESENT	NAME	ASSOC.	PRESENT
Margaret Albright	CSBC	N	Peter Barrer	DRC	N
Susan Albright	CSBC	Y	William Eldredge	DRC	N
Eva Thompson	CSBC	N	Robert A. Franchi	DRC	N
Diana Fisher Gomberg	CSBC	Y	Tom Gloria	DRC	Y
David Fleishman	CSBC	N	James Freas	DRC	N
Ruthanne Fuller	CSBC	Y	Jonathan Kantar	DRC	Y
Liam Hurley	CSBC	Y	Ellen S. Light	DRC	Y
Matt Hills	CSBC	N	Marc Resnick	DRC	N
Maureen Lemieux	CSBC	N	Scott Ross	DRC	N
Joshua Morse	CSBC	N	Steven Siegel	DRC	Y
Emily Norton	CSBC	N	Eve Tapper	DRC	N
Cynthia Paris Jeffries	CSBC	N	Deb Crossley	DRC	N
Angela Pitter-Wright	CSBC	Y			
Nicholas Read	CSBC	N			
Andrea Steenstrup	CSBC	Y			
Setti Warren	CSBC	N	Tom Murphy	NV5	Y
Karen Wasserman	CSBC	Y	Melissa Gagnon	NV5	N
Dori Zaleznik	CSBC	N	Donna DiNisco	DDP	N
Michael Cronin	NPS	N	Leno Filippi	DDP	Y
Julie Kirrane	NPS	Y	Craig DiCarlo	DDP	Y
Ouida Young	CITY	Y	Jeff Oxalida	DDP	N
Alex Valcarce	NPB	Y	Anthony Luioni	WTR	N

NV5 called the meeting to order at 6:05PM.

### 1. Design Update

T. Murphy, NV5 distributed a document showing a summary of the two independent cost estimates that were performed based on the Design Development estimate documents. The summary showed a small variation between the estimates in the categories of substructure and pricing escalation, which resulted in a variation of about 1% in the overall estimate. During the reconciliation process it was confirmed that both estimators are carrying the same quantities but

they had a slight difference in opinion with regard to the current market for these scopes. It was noted that the concrete would be part of the early package that is due to be issued for bidding in May, prior to the next estimate, so both of these scopes would have firm numbers at the time of the next cost estimate so those cost projections would be confirmed.

Also distributed was a general list of scope items that were included in the DD estimate set but were deemed by the team to be in excess of the programmatic requirements or the expressed desire of the SBC or DRC. Committee members and the project team discussed some of the items on the list in more detail to provide more context to the Committee. E. Light noted, with support of the DRC members present, that an itemized list of all of the items, with associated costs should be submitted to the DRC for their evaluation. NV5 will forward the list to the DRC chairs and DRC members.

## **2. MSBA Submittal**

After review of the process and a brief overview of the documents to be submitted to the MSBA as part of the Design Development package the Committee was asked to approve the package for submission to the MSBA. **Motion:** RA Fuller moved to approve the submission of the DD package to the MSBA; S. Albright seconded. The vote was unanimous in favor.

## **3. Construction**

Committee members asked the project team for more details regarding the proposed construction process. The team described the coordination of the Laundry Brook culvert work that is separate from the project, done under the direction of Newton DPW, but would be closely coordinated with the Cabot School building project. It was suggested that a more detailed schedule, timeline and process be presented at the next meeting so Committee members are aware and can begin to inform the public.

## **4. Meeting Minutes**

Meeting minutes from the January 19, 2017 Cabot SBC meeting were distributed and reviewed. **Motion:** RA Fuller moved to approve the 1/19/17 meeting minutes; D. Gomberg seconded. The vote was unanimous in favor.

## **5. Meeting Adjourn**

**Motion:** At 6:45 S. Albright moved to adjourn the meeting; A. Wright seconded. The vote was unanimous in favor of adjourning the meeting.

Respectfully submitted,

Tom Murphy  
NV5  
[End of 3/9/17 Meeting Minutes]